

**Victim of Identity Theft Statement and Account Information Request  
to Credit Issuers - Financial Account Takeover**

Date: \_\_\_\_\_ Mailed certified, return receipt - Number: \_\_\_\_\_

TO: \_\_\_\_\_ FAX \_\_\_\_\_

ADDRESS/City/State/Zip: \_\_\_\_\_

ACCOUNT NO. \_\_\_\_\_ REFERENCE NO. \_\_\_\_\_

FROM: \_\_\_\_\_

ADDRESS/City/State/Zip: \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ EMAIL \_\_\_\_\_

I have learned that one or more purchases have been made using my existing account with your company.

I did not authorize these purchases nor were they made by any person with permission to use this account. I have not authorized any changes of addresses or added any people recently on this account. This should be considered a case of account takeover. I hereby require you to:

- Close the account, noting that the account may NEVER be opened again. I will contact you to add a password on this account to prevent any further modifications without my explicit authorization.
- Open a new account for my use and attach a password of my choice that will be a required piece of information for any changes to this account.
- Start an immediate investigation as to how charges and/or changes were made on my account without my permission.
- Cease all attempts to collect for the designated fraudulent purchases.

Above is my contact information. I have filed a report with my local police department. Under FCRA Section 609e, all lenders and credit issuers must provide documentation regarding all fraudulent accounts opened in another's identity and do so within 30 days. Since this was originally my account, providing all billing and account transition information should not be an issue.

Further, credit issuers must provide that documentation and information to a police agency designated by the impersonated party. I am designating the below named detective(s)/prosecutors as additional recipients of all account information and documents:

- Application Records or screen prints of Internet/phone applications
- Statements, Billing and Payment Records
- Transaction Records/Charge Slips
- Log of outgoing calls, if a cell phone account or telephone utility
- Investigator's Summary
- Delivery addresses
- Any other documents associated with the account
- All records of phone numbers used to activate the account or to access the account

Name of Law Enforcement Agency: \_\_\_\_\_

Case # \_\_\_\_\_

Name of investigator, if known: \_\_\_\_\_

Contact information for law enforcement: (address/phone) \_\_\_\_\_

\_\_\_\_\_

I also wish to speak with a fraud investigator within 30 days about the status of this case. Once resolved, I expect a Letter of Clearance to be sent to me within 10 days.

You may NOT sell, distribute, trade, exchange, share, or donate information about this fraudulent situation with any other entity except with the designated law enforcement agencies and prosecutors involved in this case while this is under investigation. Be advised that reporting these items to the credit bureaus as collection items or continuing to pursue these debts from me would be considered a violation of the state and federal level Fair Debt Collection Practices Act and the Fair Credit Reporting Act.

Please notify any collection agencies that you may have sent this account to. Please do not assign this account to another collection agency.

Thank you. If you need additional information, please contact me at the number above.

I declare under penalty of perjury that this declaration is true and correct to the best of my knowledge.  
**Knowingly submitting false information on this affidavit could subject me to criminal prosecution for perjury.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_