

**Credit Report Request for the Deceased**

Sent credit report request via (include all that apply):

e-mail  fax  mail (Certified Return Receipt Requested #) \_\_\_\_\_

To (Name of company): \_\_\_\_\_

Address: \_\_\_\_\_

Other contact info: \_\_\_\_\_

Date of Request: \_\_\_\_\_

Your Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number (daytime/evening/cell): \_\_\_\_\_

As the \_\_\_\_\_ (relationship to deceased), I am notifying you that the following person died.

- Name of deceased: \_\_\_\_\_
- Date of death: \_\_\_\_\_ Date of birth: \_\_\_\_\_
- Location of birth: \_\_\_\_\_
- Social Security number of deceased: \_\_\_\_\_
- Five year address history (most current one first): \_\_\_\_\_  
\_\_\_\_\_

I would like to make the following requests:

\_\_\_\_ I request a current copy of (name of deceased)'s credit report be mailed to me at my address listed above.

\_\_\_\_ I request that the following notice be placed on (name of deceased)'s credit report: "Deceased - Do not issue credit."

\_\_\_\_ I request that the following notice also be added to this alert: "If an application is made for credit, notify the following person(s) immediately:

\_\_\_\_\_  
(list the next surviving relative, executor/trustee of the estate and/or local law enforcement agency- noting the relationship)."

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

Attachments:

- \_\_\_\_ Death Certificate (or copy) - required
- \_\_\_\_ Power of Attorney - if necessary
- \_\_\_\_ Proof that requester is Executor or Trustee of estate - if appropriate
- \_\_\_\_ Proof of relationship - if necessary